

**BOROUGH COUNCIL MEETING MINUTES**  
**THURSDAY, DECEMBER 12, 2019**  
**7:00 PM**  
**COUNCIL CHAMBERS**

**CALL TO ORDER:** This meeting was called to order at 7:00 PM by President Joseph A. Pompa.

**PRESENT:** A quorum was present including members of Council as follows: Joseph A. Pompa; Patrick Plummer; Jeffrey Ketner; Mark L. Shawley; Sean M. Burke; Joyce Lowe and Brady Leahey. Others in attendance: Borough Manager Jim Gehret; Borough Secretary Patricia J. Duron; Attorney Nathan Karn, Building Code Official Gerald Harbison, Mayor Dodson; Chief Rodney B. Estep; and Fire Marshal David Zeek. Director of Community Relations & Events Katrina Pope was absent.

**PLEDGE OF ALLEGIANCE:** President Pompa led the Pledge of Allegiance followed by a moment of silence.

**MINUTES:** The minutes dated November 14, 2019 were presented for approval. A motion was made by Mr. Leahey to approve the minutes, and was then seconded by Mr. Plummer. A vote was taken with the motion carrying in a vote of seven votes in favor to zero votes not in favor.

**MANAGER'S REPORT:** Mr. Gehret reported that his manager's report was in their agenda binders and that he had nothing to add.

**FINANCIAL REPORT:** Mr. Gehret advised that the financial report was in their packets.

**PLANNING/ZONING/CODE ENFORCEMENT:** Gerald (Jerry) Harbison advised that his report was in their agenda binders. He advised of a potential law suit regarding a Hollidaysburg Zoning Hearing Board ruling being appealed by the Hollidaysburg Community Watch Dog. He also advised that the Historic Architectural Review Board (HARB) and the Historic Preservation Commission (HPC) are making a recommendation to Borough Council that the two boards merge to become one board. The group is also recommending that the Historic District Ordinance is assessed and updated.

**COMMUNITY RELATIONS & EVENTS:** Katrina Pope was not in attendance. Borough Secretary Patricia Duron read a list of those who Ms. Pope wished to thank publicly for assistance with the Winterfest preparation and activities.

**FIRE MARSHAL REPORT:** Dave Zeek was there to report on burning complaints, Santa visits through the Borough and the fire company assisting needy families.

**MAYOR'S REPORT:** The Mayor reported that there are five new trees planted at Patriot Park.

**PUBLIC COMMENT:**

Richard Latker, 703 Allegheny Street, Hollidaysburg Community Watch Dog: spoke about the Watch Dog suing the Zoning Hearing Board, the Police Department, plans for the update of the Borough's Comprehensive Plan, the 2020 tax increase, and the fire siren.

Robert H. Robinson, 1008 Jones Street: spoke about the 2020 tax increase, the Police Department.

Regis Nale, 210 Jackson Street: spoke in support of Ordinance No. 896, in favor of the Police Department, the update to the Comprehensive Plan, and the behavior of today's students.

Paul Wolfe, 209 Wayne Street: spoke negatively about the fire siren.

Shawn Leydig, 407 Beaver Street: spoke in favor of the fire siren for "in town" calls only.

**OPEN AGENDA:** Nothing.

**RESOLUTION NO. 2019-25:** Resolution no. 2019-25, Consent Agenda, approves Bill List # 12 in the amount of \$122, 013.29 and two Certificates of Appropriateness. A motion to approve Resolution No. 2019-25 was made by Mr. Ketner and was seconded by Mr. Shawley. A vote was taken with the motion carrying, seven votes to zero votes.

**RESOLUTION NO. 2019-25**

**A RESOLUTION APPROVING CONSENT AGENDA**

**BE IT RESOLVED** by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that:

- 1) **Bill List No. 12** dated December 12, 2019 authorizes payment of expenses totaling \$122,013.29 consisting of accounts payable and owing the Borough of Hollidaysburg from duly appropriated moneys is hereby approved.
- 2) **Approve Two Certificates of Appropriateness** and Authorize the Zoning Administrator to issue a Certificate of Appropriateness/Zoning Permit as follows:
  - A. 510 MONTGOMERY STREET – REPLACE SLATE ROOF WITH SHINGLE ROOF – KEVIN GATES CONSTRUCTION**
    - The applicant wishes to replace a slate roof
    - The new roof will be shingles

**B. 315 WALNUT STREET – REMODELING WORK – S.J. BUILDERS, INC.**

- The applicant wishes to construct exterior walls
- To make an entranceway
- To square off an existing corner of the first floor  
To enlarge four windows on the rear of the house

**DULY** adopted by the Council of the Borough of Hollidaysburg this 12<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
Joseph A. Pompa, President

ATTEST:

\_\_\_\_\_  
Patricia J. Duron, Secretary

**REVISED MMO FOR 2020:** A motion was made by Mr. Leahey to accept the revised MMO for 2020 pension plans. Mrs. Lowe seconded the motion and a vote was taken. The motion passed, seven votes to zero votes.

**MOTION 2020-1 TO APPROVE THE 2020 BUDGET:** A motion was made by Mr. Burke to approve the budget for 2020. Mrs. Lowe seconded the motion and a vote was taken. The motion was approved, four votes to three votes.

**ORDINANCE NO. 897 SETTING THE TAX RATE:** Mr. Burke made a motion in favor of Ordinance No. 897. Mr. Leahey seconded the motion and a roll call vote was taken with the following tally:

Mr. Burke – yes

Mrs. Lowe – yes

Mr. Leahey – yes

Mr. Pompa – yes

Mr. Plummer – yes

Mr. Shawley – yes

Mr. Ketner – yes

Motion carried and the ordinance was adopted.

**RESOLUTION NO. 2019-26 FOR THE COLLECTION OF ACT 511 TAXES:** Mr. Ketner made a motion to approve Resolution No. 2019-26 for the collection of Act 511 taxes. Mr. Plummer seconded the motion and a vote was taken. The motion carried unanimously, seven votes



of Personal Auto

Current IRS Rate

**Business Licenses:**

Pool Room License	\$200.00
Theaters License	\$200.00
Mechanical, Electrical & Electronic Device License	\$50.00/device
Transient Business License:	
One day	\$50.00
Thirty consecutive days	\$150.00
One year	\$500.00
Special Events (non-profit may be exempt)	\$10.00/event
Second Hand Dealers	\$25.00 annually

**Fire Department Services**

Structure Fires	Apparatus at \$150.00 for each piece for the first 4 hrs + \$75.00 for each portion of an hour after 4 hrs
Brush Fires	Apparatus at \$150.00 for each piece for the first 4 hrs + \$75.00 for each portion of an hour after 4 hrs
Motor Vehicle Incidents	Apparatus at \$150.00 for each piece for the first 4 hrs + \$75.00 for each portion of an hour after 4 hrs
	Absorbents at \$35.00 per bag
	Other disposal products at \$40.00 per box

**Motor Vehicles & Traffic:**

Handicapped Parking Permit – First Time Fee	\$100.00
Handicapped Parking Permit - Renewal	\$75.00
Transfer Handicapped Parking Permit	\$45.00
Accident Reports	\$15.00
Initial Motor Vehicle Storage Permit	\$50.00
Annual Motor Storage Permit Renewal	\$25.00
Parking Meter Rates	6 minutes for (1) nickel 12 minutes for (1) dime

30 minutes for (1) quarter

**Residential Permit Parking Fee Schedule:**

1) Application for Determination of Eligibility and Establishment of Residential Permit Parking Blockface.

a) Fee per household or dwelling unit (du) on affected blockface \$60.00/du with a maximum of \$650.00  
*(Fee must be paid for total of all du on the blockface)*

b) Refund if area determined to be ineligible \$35.00/du

2) Residential Special Exception Parking Fees

a) Application fee if eligibility determination study is required \$350.00

b) Application fee if no eligibility determination study is required \$100.00

3) Annual Permit Fees (per vehicle)

a) Permanent - Residential Parking District Permit - First time fee \$100.00/vehicle

b) Permanent - Residential Parking District Permit - Annual renewal \$75.00/vehicle

c) Special Exception Residential Parking Permit \$75.00 +\$25.00 for each additional vehicle

e) Special Exception Parking Permit Renewal \$75.00/vehicle

f) Replacement of lost or stolen permanent or visitor permit \$25.00/vehicle

g) Special Use - Temporary Permit \$5.00/two week period  
(one day to two week duration)

h) Exempt vehicles - No permit required No fee

**Miscellaneous Fees:**

1) Parades \$25.00 (plus reimbursement of any labor & fringe benefit costs incurred)

2) Assemblages \$50.00 (plus reimbursement of any labor & fringe benefit costs incurred)

3) Street Closures \$25.00 - The direct cost for all services provided by the Borough for preparation and cleanup for the event, and for all services provided during the event. Applicant will be required to deposit estimated fee prior to issuance of permit. Any unused funds will be returned to the applicant.

4) Walkathons:

Application fee:

Fee for intersection protection service:	1-4 Intersections - \$25.00
	5-10 Intersections - \$100.00
	10+ Intersections - \$300.00

- |                                         |                                |
|-----------------------------------------|--------------------------------|
| 5) Burning Permit - Clearing & Grubbing | \$150.00                       |
| 6) Outdoor Furnace Application          | \$75.00                        |
| 7) Dogs at Large                        | Fees charged by Humane Society |
| 8) Fireworks Permit                     | \$25.00/event, \$50 per year   |

**Park Rentals:**

Chimney Rocks Park

	Resident	Non-Resident
Monday thru Friday		
All day rental	\$35.00	\$70.00
Half day (daylight - 3:00 p.m.)	\$25.00	\$50.00
Twilight (4:00 p.m. - dusk)	\$25.00	\$50.00
Saturday, Sunday & Holidays (all day)	\$50.00	\$100.00
Tent/Canopy Site	\$50.00	\$100.00
Cancellations	Full refund, if cancelled 15 days prior to event	
Security Deposit	\$100.00	\$100.00 (Refunded if no damage)

Performance Pavilion

	Resident	Non-Resident
4 hour minimum - 8 hour maximum	\$50.00/hr	\$75.00/hr
Clean up Deposit (Refunded if cleaned & no damage)	\$100.00	\$100.00

**Shade Trees:**

Tree Trimming Permit	No Charge
Tree Removal Permit	No Charge

Tree Removal Public Hearing

A) No Charge if applicant waits for a scheduled meeting  
B) \$150.00 if applicant requests special hearing to be scheduled rather than wait for a scheduled meeting

**Streets & Sidewalks:**

Storm Sewer Connection	\$550.00
Street Cut Permits	\$10.00
Restoration Deposit Schedule:	
1st 5 sq. yds.	\$100.00
each part of sq. yd. thereafter	\$50.00/sy
Sidewalk/Curbing Permit	\$75.00
Driveway Permit	\$75.00
Repair/Replacement Sidewalk or Driveway	\$20.00
Street & Alley Closing Permit	\$20.00 + \$1.00 per day that street is closed + costs
Street or Alley Vacation Petition	\$250.00 (\$25 refunded to applicant if petition not approved & vacation ordinance not recorded)

**Solid Waste:**

Municipal Waste/Recycling Fee	20% of the total IRC Fee
Waste Container Permit (to place in right-of-way)	\$25.00

**Subdivision & Land Development:**

Minor Subdivision Application Fee	\$150.00 + \$10.00/lot plus professional fees
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Subdivision Application Fee	\$400.00 + \$10.00/lot plus professional fees
Other Non-commercial Land Development Application Fee	\$100.00 + \$10.00/ dwelling unit
Commercial/Industrial Application Fee	\$425.00 + prof fees
Professional Fees, including inspection	\$10.00 plus direct cost of services required (Deposit required based on estimated cost)
DEP Planning Module Review	\$250.00 + direct cost of any professional fees required
Engineering Fees, including inspection, plan review, etc.	Refer to attached engineering fee schedule

**Floodplain Permits:**

All Flood Plain Permits	\$25.00
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This fee is in addition to any other fees required for zoning, subdivision or land development.

**Zoning:**

**1) Building Code Inspection Services in accordance with the PA Uniform Construction Code:**

Residential Inspections & Plan Review:	As per the fee schedule attached hereto plus 20% administrative fee
Commercial Inspections & Plan Review:	As per the fee schedule attached hereto plus 20% administrative fee

**2) Zoning Permit**

a) Alteration to existing use or structure, excluding routine maintenance:

<u>Total Cost of Project</u>	<u>Permit Fee</u>
<\$5,000.00	\$20.00
>\$5,000.00	1% of total project cost

- b) Addition to existing use or structure based on square feet of building alteration, including accessory use:

<u>Total Square Feet</u>	<u>Permit Fee</u>
0 - 100	\$30.00
101 - 500	\$50.00 plus \$.10/sq. ft.
501 - 2,500	\$100.00 plus \$.10/sq. ft.
2,500+	\$150.00 plus \$.10/sq. ft.

- c) New use or structure, based on square feet of building:

<u>Total Square Feet</u>	<u>Permit Fee</u>
0 - 100	\$30.00
101 - 500	\$50.00 plus \$.10/sq. ft.
501 - 2,500	100.00 plus \$.10/sq. ft.
2,501+	150.00 plus \$.10/sq. ft.

- d) New use or addition with no structure, based on square feet of lot coverage:

Less than 5,000 s.f.	\$250.00
5,000 s.f. and above	\$500.00

**3) Zoning Permit - Change of use (no building construction or alteration)**

- a) All Uses \$35.00

**4) Zoning Permit - Accessory uses (new or alteration)**

- a) **Signs, permanent**

Residential

Less than 10 sq. ft.	\$25
10 sq. ft. to 32 sq. ft.	\$25 + \$1.00/sq. ft.
Over 32 sq. ft.	\$25 + 1.25/sq. ft.

Commercial & Business Identification

- 1) Business Identification Signs

40 sq. ft. or less	\$25 + \$1.00/sq. ft.
More than 40 sq. ft.	\$25 + \$1.50/sq. ft.

- 2) Industrial Districts

All permitted types \$50 + \$2.00/sq. ft.

- b) **Signs, temporary**  
 All sizes, types (limited to 30 day - special event) \$100.00 (per 30 day period - not to exceed 4)  
 (Non-profit organizations) N/C
- c) **Fences** \$35.00
- d) **Permits for repairs and replacements** \$20.00  
 (including sidewalks and driveways, excluding painting)
- e) **Swimming Pools** \$25.00
- f) **Dumpster** \$25.00

**5) Demolition Permit**

Less than or equal to 500 sq. ft. - \$50.00 plus reimbursement of any costs incurred for special engineering reviews, inspections, legal assistance, etc. Applicant would deposit estimated fee prior to issuance of permit; any unused funds would be returned to applicant.

Greater than 500 sq. ft. - \$150.00 plus reimbursement of any costs incurred for special engineering reviews, inspections, legal assistance, etc. Applicant would deposit estimated fee prior to issuance of permit; any unused funds would be returned to applicant.

Water/Sewer Tap Abandonment (if applicable) - Labor costs + material + 10% administrative fee for taps not abandoned at curb by the applicant or the demolition contractor.

**6) Conditional Use Review**

\$600.00 plus reimbursement of any costs incurred for special engineering reviews, inspections, legal assistance, etc. Applicant would deposit estimated fee prior to issuance of permit; any unused funds would be returned to applicant.

7) **Certificate of Appropriateness** \$20.00

**8) Occupancy Permit**

a)	All uses, no site visit	\$30.00
b)	First site visit, if required	\$50.00
c)	All uses, subsequent visits	\$30.00/visit
<b>9)</b>	<b>Zoning Hearing Board Appeals</b>	<b>\$650.00 + costs</b>
<b>10)</b>	<b>Zoning Amendment Requests</b>	
	\$600.00 filing fee to be refunded if request not accepted for consideration (i.e, public hearing) by Council.	
<b>11)</b>	<b>Special Exception</b>	
	\$600.00 plus reimbursement of any costs incurred for special engineering reviews, inspections, legal assistance, etc. Applicant would deposit estimated fee prior to issuance of permit; any unused funds would be returned to applicant.	
<b>12)</b>	<b>Sexually Oriented Business</b>	<b>\$1,000.00</b>
	<b><u>Miscellaneous Fees:</u></b>	
a)	Zoning Code	\$25.00
b)	Zoning Map	\$10.00
c)	Street map (1" = 400')	\$10.00
d)	Street map (all others)	\$5.00
e)	Sub-Division Code	\$15.00
f)	Recycling Bins	\$6.00 + \$2.00 per lid
g)	Used Fire Hydrants	\$100.00
h)	Used Parking Meters	\$80.00
i)	Used Street Identification Signs	\$25.00
j)	Used Water Meters (for ornamental purposes only - not for metering consumption)	\$50.00

k)	Sale of Gasoline to non-profits (Fire & Ambulance)	Rate in effect at the time
l)	Return check fee	\$25.00
m)	Provision of Water Meter Readings to Municipalities	\$1.55/customer/event
n)	Certified Lien Letter	\$25.00/request

### EQUIPMENT RATES

Equipment Number	Equipment Name	Rate	Rate w/operator or driver
T- 1	1997 Ford Ranger,4WD	27.20	60.86
T -2	2006 Ford F150 Super Cab Pickup (4x4)	27.57	61.23
T- 3	2002 Ford F350 Truck Utility Tool (Equip Truck)	33.58	67.24
T- 4	2006 Ford F550 Dump	57.57	91.23
T- 5	1995 Ford F800 Dump (5-Ton)	66.36	100.02
T- 6	2016 Ford F550 Dump Truck	39.63	73.29
T- 7	1997 Ford F350 Dump (1-Ton)	39.63	73.29
T- 8	2015 Ford F350 Utility Truck	24.87	58.53
T- 9	2005 Peterbilt Dump Truck (10 ton)	95.95	129.61
T-10	1997 Ford 450 Bucket Truck <sup>1</sup>	24.87	92.19
T-11	2006 International Dump Truck (10 ton)	95.95	129.61
T-12	Leaf Machine <sup>1</sup>	37.41	104.72
T-13	1994 Aquatech SJR 1500 Sewer Jet1 (Sanitary Sewer)	117.40	183.23
	2014 Sewer VacAll	170.53	236.35
T-14	1999 Ford F550 Dump (4-Ton)	71.19	104.85
T-16	2005 Tymco Street Sweeper	111.83	145.48
T-17	2004 John Deere 410G 4WD Backhoe <sup>2</sup>	62.33	98.87
T-18	1999 Case Backhoe <sup>2</sup>	67.16	103.70

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T-19	John Deere 450 Dozer <sup>2</sup>	58.84	95.37
T-20	2008 Case Skid Steer Loader	53.94	87.59
	(Optional Equip: forks, snowblower, mower, backhoe)	0.00	
T-21	2006 Ford F350 Utility/Dump Truck	39.63	73.29
T-22	2015 Ford F150 Crew Cab Pickup	33.79	67.45
T-23	2007 Ford 250 Van, w/camera insp. equip. (Sanitary Sewer)	107.80	173.62
T-24	2002 F250 Pickup	40.71	74.37
T-25	2003 Ford Explorer (WWTP)	37.61	71.27
	2012 Ford Explorer (WWTP)	17.72	51.38
T-28	2007 Ford Explorer (WWTP)	33.79	67.44
	Concrete Saw	7.73	41.39
	Generator	26.06	59.72
	2" Pump	7.73	N/A
	3" Pump	11.01	N/A
	4" Pump w/trailer	15.45	49.11
	Tamper	9.20	42.86
	Wacker	9.20	42.86
	Cement Mixer (1 yard)	18.33	51.99
	Pipe Saw	28.21	61.87
	Trailer -Small	7.73	N/A
	Equipment Trailer - Low Boy	15.45	N/A
	Miscellaneous Small Equipment	7.73	N/A
	1.0 cu. yd. Spreader (2)	6.72	N/A
	5.0 cu. Yd. Spreader	14.71	N/A
	Chain Saw	11.01	44.67

<sup>1</sup> Sewer Jet, Bucket Truck and Leaf Machine each require a crew of two. Sewer jet and Sewer Rodder require WWTP Technician I and WWTP Technician II.

<sup>2</sup> JD 410D and Case Backhoes and JD 450 Dozer require Class A Operator which is a higher rate class than a driver or standard operator.

Regular Rate <sup>1</sup>	Overtime Rate
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Group Leader/Class A Operator	\$33.70	\$46.32
Class A Operator	\$36.54	\$48.32
Class B Operator	\$32.47	\$43.95
Class C Operator	\$31.93	\$43.09
WWTP Operator	\$19.00	\$24.94
WWTP Technician I	\$31.11	\$42.49
WWTP Technician II	\$34.72	\$45.54
Park Maintenance Coordinator	\$27.82	\$37.89
Season Laborer / Parks Laborer	\$15.06	\$22.30
Office Leader/Clerk Class I	\$32.61	\$44.70
Accounting Clerk	\$25.47	\$34.53
Administrative Clerk	\$28.26	\$36.41
Police Officer	\$46.17	\$61.34
Public Safety Clerk	\$19.51	\$27.72

(Rate of Pay Plus Benefits, as set by salary schedule)

<sup>1</sup> Regular rate includes fringe benefits and FICA. Regular rate for each class is the average rate of all employees in that classification.

**Escrow Fee Schedule for Consulting, Engineering and Legal Fees**

**RESIDENTIAL DEVELOPMENT**

*\$1,500.00 per lot or proposed dwelling unit for 1 to 4 lots, or proposed units. \$2,000.00 for 5 or more lots.*

<i>Minimum Amount</i>	<i>\$1,500.00</i>
<i>Maximum Amount</i>	<i>\$50,000.00</i>
<i>Lot Line Adjustment</i>	<i>\$600.00</i>

**NON-RESIDENTIAL (LAND DEVELOPMENT)**

*\$10,000.00 per acres of fraction thereof (gross area)*

<i>Minimum Amount</i>	<i>\$10,000.00</i>
<i>Maximum Amount</i>	<i>\$50,000.00</i>

<i>Minimum Amount</i>	<i>\$10,000.00</i>
<i>Commercial Building Renovation</i>	<i>\$2,500.00</i>

**DULY** adopted by the Council of the Borough of Hollidaysburg this 12th day of December, 2019.

\_\_\_\_\_  
Joseph A. Pompa, President

ATTEST:

\_\_\_\_\_  
Patricia J. Duron, Secretary

**ORDINANCE NO. 896 AMENDING THE TRAFFIC CODE:** A motion to adopt Ordinance No. 896 to amend the Traffic Code was made by Mrs. Lowe. A second to the motion was made by Mr. Plummer. A roll call vote was taken with the following tally:

Mr. Burke – yes  
Mrs. Lowe – yes  
Mr. Leahey – yes  
Mr. Pompa – yes  
Mr. Plummer – yes  
Mr. Shawley – yes  
Mr. Ketner – yes

Ordinance No. 896 was adopted unanimously.

**DISCUSSION: FIRE SIREN:** President Pompa introduced the discussion of the fire company siren. Following discussion, President Pompa agreed that he will contact the 911 Center to discuss when the siren can be used.

**RESOLUTION NO. 2019-28 SETTING THE COUNCIL 2020 MEETING DATES:** Mr. Shawley made a motion to approve the meeting dates set in Resolution No. 2019-28. Mrs. Lowe seconded this motion. A vote was taken with the motion carrying unanimously, seven votes to zero votes.

**RESOLUTION NO. 2019-28**

**A RESOLUTION ESTABLISHING 2020 MEETING DATES**

**BE IT RESOLVED** by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that the following dates shall be established as Council Meeting dates for the Year 2020:

January 6



February 13  
March 12  
April 9  
May 14  
June 11  
July 9  
August 13  
September 10  
October 8  
November 12  
December 10

**DULY** adopted by the Council of the Borough of Hollidaysburg this 12<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
Joseph A. Pompa, President

ATTEST:

\_\_\_\_\_  
Patricia J. Duron, Secretary

**2020 STAFF SALARY INCREASE:** Mr. Ketner made a motion to approve staff salary increases for 2020 in the amount of 2.75%. This motion was seconded by Mr. Shawley. A vote was taken with the motion passing, seven votes to zero votes.

**HIRE A POLICE DETECTIVE:** Chief Estep discussed the application process for the hire of a police detective. A motion was made by Mr. Leahey to approve the process. Mr. Plummer seconded the motion and a vote was taken. The motion passed, seven votes in favor to zero votes against.

**ACCEPT A BID FOR THE DEMOLITION OF A STRUCTURE AT 121 BROAD STREET:** Mr. Harbison discussed the bid for the demolition of the structure at 121 Broad Street. Only one bid was received. A motion was made by Mr. Leahey to accept this one bid, and that Mr. Harbison should contact those who were solicited who did not submit a bid. Mr. Burke seconded the motion. A vote was taken with the motion passing, seven votes to zero votes.

**APPOINTMENT TO THE HPC:** A motion was made to appoint Joseph Stanek to the Historic Preservation Commission by Mr. Ketner. Mr. Plummer seconded this motion. All present voted in favor. Mr. Stanek will hold the position on the commission as an ordinance requirement for a member of the Planning Commission to serve on the HPC.

**WITHDRAWAL OF RESIGNATION FROM THE HARB/HPC:** At this time, Council was asked to consider the withdrawal of a resignation from the HARB/HPC submitted by Jane Sheffield. Borough Council had accepted her resignation at the November meeting. A motion was made by Mr. Shawley to accept the withdrawal of the resignation. Mrs. Lowe seconded the motion. A vote was taken and the motion passed seven votes to zero votes.

**ADJOURN:** President Pompa adjourned the meeting at 7:54 P.M.

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Patricia J. Duron  
Borough Secretary