



Hollidaysburg Sewer Authority

401 Blair Street, Hollidaysburg, Pennsylvania 16848 814/695-7543

HOLLIDAYSBURG SEWER AUTHORITY MEETING HELD IN THE BOROUGH COUNCIL CHAMBERS JANUARY 13, 2020 AT 5PM

The Sewer Authority Meeting was called to order by Regis Nale, who presided. The following authority members were present - James Burke, James Fitch, Carol Gale, and Ralph Miller. Also in attendance were Frank Hicks, Jr., Director of Wastewater Operations; Jim Gehret, Borough Manager/Finance Director; Dan Beyers, EADS Group; and Jessica Oswald, Recording Secretary.

The meeting opened with the Pledge of Allegiance.

Election of Officers:

A motion was made by Mr. Burke and seconded by Mr. Fitch to elect Regis Nale as Chairman for the 2020 term. The motion passed unanimously.

A motion was made by Mr. Burke and seconded by Mr. Fitch to elect Carol Gale as Vice Chairperson for the 2020 term. The motion passed unanimously.

A motion was made by Mr. Burke and seconded by Mr. Fitch to elect Ralph T. Miller as Secretary for the 2020 term. The motion passed unanimously.

A motion was made by Mr. Fitch and seconded by Ms. Gale to elect James G. Burke as Treasurer for the 2020 term. The motion passed unanimously.

A motion was made by Mr. Burke and seconded by Mr. Miller to elect James S. Fitch as Assistant Secretary/Treasurer for the 2020 term. The motion passed unanimously.

Minutes:

A motion was made by Ms. Gale to accept the December 9, 2019 meeting minutes as presented. The motion was seconded by Mr. Burke. The motion passed unanimously.

Engineer's Report:

Mr. Dan Beyers of the EADS Group had nothing to add at this time.

Treasurer's Report:

It was explained that the Budgetary Status Reports will not be available until the completion of the audit.

Management Report:

The manager's report was outlined in the agenda packets provided to the Authority Members for their review. Mr. Hicks noted that DEP accepted M-2/M-11 Sub-Basin Corrective Action Plan. Mr. Nale asked about flow contribution percentages to the wastewater treatment facility. Mr. Hicks responded that he is still gathering and reviewing the numbers from 2019. Once he has completed his review he will make his recommendation.

An update was also provided on the status of the sanitary sewer line improvement project. In Phase I, a bank owns 414 Front Street and is sending a check to settle the lien. They were made aware that the property will need to be brought into compliance before the sewer will be reopened to the property. There has been no response from the owners of 435 Beech Street and it is thought that the property will have to be pushed to sell the end of February or early March. In Phase II, there are still nine properties that are not in compliance. The lien notices for these nine properties are prepared and are ready will be sent out.

Public Comments and Petitions:

There was no public comment.

Unfinished Business:

There was no unfinished business to be discussed.

New Business:

Resolution S-2020-01A - A resolution approving pay applications and change orders for the WWTP Replace Automatic Fine Screen Systems Contract No. 2019-5. Mr. Miller made a motion to approve Resolution S-2020-01A as presented below. The motion was seconded by Ms. Gale. The motion passed unanimously.

- a) Pay Request #2 for BCS Construction, Inc - \$45,535.81

Resolution S-2020-01B - Resolution approving pay applications and change orders for the WWTP Laboratory Renovations and Improvements Project Contract No. 2019-4. Mr. Fitch made a motion to approve Resolution S-2020-01B as presented below. The motion was seconded by Mr. Burke. The motion passed unanimously.

- a) Pay Request #2 (Final) for MH Electrical, LLC - \$3,675.97

Resolution S-2020-01C - Resolution approving/denying a request for 410 Paul Revere Road to deduct sewer charges for sewer usage in excess of the normal amount. It was determined excess water came from a broken water hose. After reviewing the request, staff can reasonably conclude that the water from the broken hose went to the ground and did not enter into the sewer system. Following the discussion, a motion was made by Mr. Burke and seconded by Ms. Gale to approve Resolution 2020-01C for the request to deduct the sewer charges in the amount of \$395.45. The motion passed unanimously.

Requests for Payment and Requisitions:

Resolution S-2020-01D - Approving and authorizing payment of the following expenses and requisitions. A motion was made by Mr. Burke and seconded by Mr. Fitch to approve the following payments.

Hollidaysburg Area Sewer Authority	\$	185,241.32
Paid Invoices	\$	603,957.06
Jessica Oswald, Recording Secretary	\$	50.00
Duperon Corporation Invoice #2293	\$	16,646.00

There being no objections, the motion passed unanimously.

Correspondence:

Any correspondence was included with the agenda for the Authority's review

Executive Session:

There was no executive session.

Adjournment:

With nothing further to discuss, a motion was made by Mr. Burke and seconded by Mr. Fitch to adjourn the meeting at 5:17pm. The motion passed unanimously.

Minutes Submitted By:


Jessica A Oswald, Recording Secretary


Ralph T. Miller Secretary

2-10-2020
Date