



INCORPORATED 1836

The Borough of Hollidaysburg

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MEETING AGENDA
HOLLIDAYSBURG BOROUGH COUNCIL
COUNCIL CHAMBERS, HOLLIDAYSBURG MUNICIPAL BUILDING
THURSDAY, DECEMBER 11, 2025, 7:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes** **TAB A**
 - a. November 13, 2025 Council Meeting
4. **Public Hearing**
 - a. Hollidaysburg Comprehensive Plan
5. **Staff Reports & Special Business** **TAB B**
 - a. Manager's Report
 - b. Monthly Financial Report
 - c. Community Development Report
 - d. Director of Community Relations and Events Report
 - e. Chief of Police Report
 - f. Fire Marshal Report
6. **Mayor's Report** **TAB C**
7. **Public Comments & Petitions** - Anyone wishing to address Borough Council, please step to the microphone, and state your name and address for the record. There is a five-minute time limit.
8. **Open Agenda**
9. **Consent Agenda Resolution No. 2025-33** **TAB D**
 - a. Approve Bill List No. 12 in the amount of \$134,367.20

- b. Approve Certificates of Appropriateness:
 - 309 Allegheny Street - Business Signage

10. Unfinished Business

- a. **Stormwater Mitigation - Gaysport Update** - Borough staff and the Borough engineer worked together to submit the required permit application to DEP, which was received by DEP the end of November. DEP now has ninety days to review the permit application.
- b. **Stormwater Management - East End Project** - No updates at this time.
- c. **Blight Committee Update** - The Committee and Borough continued to discuss the high priority cases while Code Enforcement handles to lower priority cases.
- d. **Dangerous Structure Report - 425 Beech Street** - At the previous meeting, Council authorized a dangerous structure investigation at 425 Beech Street. The Director of Community and Economic Development will present a report to Council about the investigation that was conducted on December 2, 2025. **TAB E**

11. New Business

- a. **Final Budget Adoption**
 - 1. **Motion 2026-1 Adopting the 2026 Budget**
 - 2. **Resolution No. 2025-33 Collection of Act 511 Taxes** **TAB F**
- b. **Ordinance No. 919 Establishing Tax Millage Rates for 2026.** The following millage rates are proposed for 2026: Real Estate 2.60; Fire Protection .16; Parks and Recreation .78; Street Lights .16. The total millage proposed for 2026 is 3.70. A roll call vote is required. **TAB G**
- c. ***Discussion: Electronic Council Meeting Agendas*** - Councilman Leahey requested this item to be placed on the agenda.
- d. ***Discussion: Remediation Plan - 316 Allegheny Street*** - The Department of Community Development has designed a three-phase remediation plan for this property. Phase I as already started and the Department is requesting Council approve an Auctioneer contract for Phase II. **TAB H**
- e. **Allocation of 2024 CDBG Funds for Blight Elimination** - Councilman Kitt, as Chairman of the Blight Committee requested this item be placed on the agenda. In 2024, Borough Council allocated \$45,000 of its Community Development Block Grant (CDBG) funding towards blight elimination. The Blight Committee is recommending that Council approve spending the funds on the remediation of two blighted buildings, located at 316 Allegheny Street and 425 Beech Street.

- f. **Ordinance No. 918** - Expanding the Residential Parking Permit Area to the 400 Block of Spruce Street, south side between Union and Wayne Streets. A roll call vote is required. **TAB I**
- g. **Approval of the Borough Manager's 2026-27 Contract** - The Manager's contract runs on a two-year cycle based upon Borough election cycles. The Borough Manager's current contract runs through the end of 2025. The proposed contract with the Manager will extend his employment through the end of 2027. **TAB J**
- h. **Accept Borough Secretary Patricia J. Duron's Resignation (Retirement)** - Patti Duron is soon retiring and has tendered her letter of resignation effective December 31, 2025. She worked her way up from part time clerk to her current role of Borough Secretary, to which she was appointed in 2012. **TAB K**
- i. **Appoint Sara Williams as Borough Secretary** - Ms. Williams has been hired to fill the role of Borough Secretary, beginning her duties on December 3, 2025.
- j. **Appoint Sara Williams as the Borough's Open Records Officer** - Since Ms. Duron also serves as the Borough's Open Records Officer, the Borough will need to appoint a new Open Records Officer to take Ms. Duron's place after her retirement. It is recommended Council appoint Sara Williams as the Borough's Open Records Officer.
- k. **Accept Police Chief Christopher Storm's Resignation** - Chief Christopher Storm submitted his resignation from the Hollidaysburg Police Department effective January 2, 2026. Chief Storm began his first tenure as an HPD Patrolman in the 1990's, and has served as Chief since 2022. **TAB L**
- l. **Appoint Sgt. Richard Oldham Acting Chief of Police** - Sgt. Richard Oldham will be appointed Acting Chief of Police effective January 3, 2026.
- m. **Appointment to the Planning Commission** - When Council appointed Mayor Repko as the Interim Mayor it necessitated Mr. Repko's resignation from the Planning Commission, per the Borough Code. Troy Rudy has applied to serve on the Planning Commission and staff recommends his appointment. **TAB M**
- n. **Resolution No. 2025- 34- Approving the 2026 Borough Council Meeting Schedule** - The 2026 meeting schedule for Borough Council is proposed to continue on the second Thursday of each month at 7:00 p.m. **TAB N**
- 12. **Executive Session** - *An executive session will be announced if previously held, or is needed after the meeting.*
- 13. **Adjourn**