

**BOROUGH COUNCIL MEETING MINUTES**  
**THURSDAY, OCTOBER 8, 2020**  
**7:00 PM**  
**TELECONFERENCE MEETING/COUNCIL CHAMBERS**

**CALL TO ORDER:** This meeting was called to order at 7:00 PM by President Joseph A. Pompa.

**PRESENT:** A quorum was present including members of Council as follows: Joseph A. Pompa; James Mielnik; Sean Burke; Michele Baker; Richard A. Scholton; Brady Leahey; and Joyce Lowe. Also participating: Borough Manager Jim Gehret; Mayor Joseph Dodson; Borough Secretary Patricia J. Duron; Attorney Nathan Karn; Building Code Official Gerald Harbison; and Chief Rodney B. Estep. Fire Marshal Dave Zeek was absent.

**PLEDGE OF ALLEGIANCE:** President Pompa led the pledge of allegiance and a moment of silence.

**MINUTES:** The minutes from the September 10<sup>th</sup> meeting were presented for Council's approval. A motion to approve these minutes was made by Mr. Leahey and was seconded by Ms. Baker. A vote was taken and the minutes were approved seven votes to zero votes.

**MANAGER'S REPORT & MONTHLY FINANCIAL REPORT:** Mr. Gehret advised that his manager's and financial reports were in the agenda binder, and that he had nothing additional at this time. There were no questions. Mr. Gehret also gave a report from Fire Marshal Dave Zeek, advising that the fire company is currently busy educating the schools and daycare about fire prevention.

**PLANNING AND ZONING REPORT:** Mr. Harbison advised that the contract for the comprehensive plan update was being reviewed. He discussed dangerous structure hearings that need to take place for two properties in the Borough. Council had a consensus that the hearings for both properties may be conducted in the same evening.

**MAYOR'S REPORT:** The Mayor advised all to stay healthy and safe.

**PUBLIC COMMENT:**

**Regis Nale, 210 Jackson Street:** Mr. Nale spoke negatively about the Borough's teleconference meetings, about AMED and the Hollidaysburg American Legion Ambulance Service, about noise coming from the PA State Police Barracks on North Juniata Street, and about a Zoning Hearing Board decision from a 2019 hearing.

**Richard Latker, 703 Allegheny Street, of the Hollidaysburg Watchdog:** Mr. Latker spoke in favor of the preliminary/final plan approval that was on Council's agenda for the evening to be considered for approval. He spoke negatively about the Hollidaysburg Zoning Hearing Board.

**OPEN AGENDA:**

**RESOLUTION NO. 2020-20, CONSENT AGENDA:** Mr. Pompa asked for Council's

consideration of Resolution No. 2020-20 for bill list number 10 totaling \$99,445.13, and one Certificate of Appropriateness for 308 Union Street. A motion was made by Mr. Scholton and was seconded by Mr. Mielnik to approve Resolution No.2020-20. A vote was taken with the motion carrying, seven votes to zero votes.

**RESOLUTION NO. 2020-20**  
**A RESOLUTION APPROVING CONSENT AGENDA**

**BE IT RESOLVED** by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that:

- 1) **Bill List No. 10** dated October 8, 2020 authorizes payment of expenses totaling \$99,445.13 consisting of accounts payable and owing the Borough of Hollidaysburg from duly appropriated moneys is hereby approved.
- 2) **One Certificate of Appropriateness** is to be Approved and to Authorize the Zoning Administrator to issue a Certificates of Appropriateness/Zoning Permits as follows:
  - A. **308 Union — Replacement Windows – Zion Lutheran Church**
    - Replace 69 wooden windows
    - Replacements will be double hung fiberglass windows
    - May replace the wooden trim with Azek trim product

**DULY** adopted by the Council of the Borough of Hollidaysburg this 8<sup>th</sup> day of October, 2020.

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Joseph A. Pompa, President

ATTEST:

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Patricia J. Duron, Secretary

**RESOLUTION NO. 2020-21 TO APPROVE PRELIMINARY/FINAL PLANS PRESBYTERIAN SR. LIVING PARKIN LOT:** Resolution No. 2020-20 will approve a preliminary/final plan for the Presbyterian Senior Living for a parking lot as a principal use at 502 Betts Street. A motion was by Mr. Burke and was seconded by Mr. Leahey. A vote was taken and the motion was passed, seven votes to zero votes.

**BOROUGH OF HOLLIDAYSBURG**  
**BLAIR COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-21**  
**(Duly Adopted October 8, 2020)**

**A RESOLUTION GRANTING PRELIMINARY/FINAL APPROVAL**  
**TO A LAND DEVELOPMENT PLAN ENTITLED**

“PRESBYTERIAN HOMES IN THE PRESBYTERY OF HUNTINGDON”

**WHEREAS**, Presbyterian Senior Living, pursuant to Part 3 of the Hollidaysburg Borough Subdivision and Land Development Ordinance, submitted an application for preliminary/final approval for a land development to construct an off-street parking lot on a .220 acre property located at 502 Betts Street being the northwest corner of the Betts Street and Jackson Street intersection, in Hollidaysburg, Blair County, Pennsylvania; and,

**WHEREAS**, this proposal is reflected on plans prepared by ELA Group, Inc., entitled “*PRESBYTERIAN HOMES IN THE PRESBYTERY OF HUNTINGDON*”, dated July 14, 2020 and last revised September 18, 2020; and,

**WHEREAS**, Borough Council approved Resolution No.2020-18 on September 10, 2020 granting Conditional Use approval for the parking lot as a principal use; and,

**WHEREAS**, all sections of the Subdivision and Land Development Regulations cited herein refer to sections of the Subdivision and Land Development Regulations that were adopted March 8, 1982, and subsequently amended and are applicable to this plan based on the submission of the initial application in July 14, 2020; and,

**WHEREAS**, the Borough of Hollidaysburg Planning Commission has reviewed the aforesaid plan on October 6, 2020, and having found it to be in substantial compliance with the Subdivision and Land Development Regulations, has recommended that preliminary/final approval be granted; and,

**WHEREAS**, the applicant has requested that the requirement of SALDO Section 303 to formally process a Preliminary Plan be waived so as to permit the submission and processing of a Preliminary / Final Plan, and the Planning Commission finds the request reasonable due to the scope the project; and,

**WHEREAS**, the applicant has requested that the requirement of SALDO Sections 403.1.I and 506 to provide a fifteen foot wide perimeter utility easement be waived, and the Planning Commission was persuaded that the request had merit due to the scope the project and the fact that existing utilities are located within adjacent streets; and,

**WHEREAS**, the applicant has requested that the requirement of SALDO Section 509.4.A. (5) to not permit an open detention/retention facility be waived to allow for the construction of an unfenced shallow (18” deep) infiltration basin, and the Planning Commission found the request reasonable as the facility will be privately maintained and designed in conformance with state Best Management Practices and current engineering standards; and,

**NOW, THEREFORE, BE IT ADOPTED AND RESOLVED** that the Borough Council of Hollidaysburg hereby grants preliminary/final approval to the land development plan entitled “*PRESBYTERIAN HOMES IN THE PRESBYTERY OF HUNTINGDON*”, subject to the applicant’s compliance with the following conditions:

1. That the applicant shall execute a Developer's Agreement for Improvement Construction, Security, Maintenance, and Indemnification obligations acceptable to the Borough, post sufficient security in a form acceptable to the Borough, and provide evidence of necessary insurance coverage prior to the plan being recorded.
2. That the applicant shall contribute fees in an amount of two thousand five hundred dollars and zero cents (\$2,500.00) for the perpetual maintenance of the on-site stormwater infiltration system and the connection pipe under Jackson Street to be maintained by applicant.
3. That a Declaration of Covenants and Easement for Maintenance of Stormwater Management Facilities prepared by the Borough of Hollidaysburg be executed for the maintenance of the on-site stormwater infiltration system and the connection pipe under Jackson Street.
4. That the applicant shall reconcile all open invoices for Borough engineering and legal services prior to the plan being recorded.
5. The applicant shall meet all conditions of the Preliminary/Final Plan approval, and the Record Plan will be recorded within twelve (12) months of Conditional Preliminary/Final Plan approval, and the applicant agrees that if such conditions are not met, the conditional Preliminary/Final Plan approval will be considered void, and the application for Preliminary/Final Plan approval will be considered void and withdrawn unless otherwise approved by the Borough Council of Hollidaysburg.

The requirement of SALDO Section 303 to formally process a Preliminary Plan is hereby waived by Borough Council so as to permit the submission and processing of a Preliminary / Final Plan.

The requirement of SALDO Sections 403.1.I and 506 to provide a fifteen foot wide perimeter utility easement is hereby waived by Borough Council due to the scope the project and the fact that existing utilities are located within adjacent streets.

The requirement of SALDO Section 509.4.A.(5) to not permit an open detention/retention facility is hereby waived by Borough Council so as to allow for the construction of an unfenced shallow (18" deep) infiltration basin as the facility will be privately maintained and designed in conformance with state Best Management Practices and current engineering standards.

The conditions of approval have been made known to the applicant, and final approval is to be deemed expressly contingent upon the applicant's affirmative written acceptance of the conditions on a form prescribed by the Borough of Hollidaysburg on or before 4:00 p.m., October 26, 2020. If an unconditional acceptance of the conditions is not received in writing by that date, the application for approval shall be deemed denied based upon applicant's failure to fulfill the said conditions or agree thereto.

**DULY ADOPTED** this **8th** day of **OCTOBER, 2020**, by a majority of the Hollidaysburg Borough Council, Blair County, Pennsylvania, at a duly advertised meeting of the Borough Council. As part of this Resolution, the Borough Council has directed that the President, or Vice President in the absence of the President, execute this Resolution on behalf of the Council.

**HOLLIDAYSBURG BOROUGH COUNCIL**

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**Joseph A. Pompa, President**

**ATTEST:**

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**Patricia J. Duron, Secretary**

**RESOLUTION NO. 2020-22 TO APPROVE THE SUBMISSION OF THE FY 2020 CDBG**

**APPLICATION:** A motion was made by Mr. Scholton to approve Resolution No. 2020-22 to approve the submission of the FY 2020 CDBG application. Mr. Mielnik seconded the motion and a vote was taken. The motion was passed, seven votes in favor to zero votes against.

**Resolution 2020-22  
AUTHORIZING RESOLUTION OF THE  
HOLLIDAYSBURG BOROUGH BOARD OF SUPERVISORS**

WHEREAS, pursuant to the provisions of Pennsylvania Act 179 of 1984, Hollidaysburg Borough, is eligible to apply for and receive an annual allocation of Community Development Block Grant (CDBG) funds from the Pennsylvania Department of Community and Economic Development (PA DCED) with said funds to be used to undertake housing and community development projects, which primarily benefit person of low-to moderate-income; and

WHEREAS, the Borough of Hollidaysburg has specifically designated the County of Blair to apply for and administer their Community Development Block Grant for Fiscal Year FY2020; and

WHEREAS, the Borough of Hollidaysburg has selected project(s) to be included within the application for Community Development Block Grant funds for Fiscal Year FY2020 and concur with the program contained therein; and

WHEREAS, the Borough of Hollidaysburg in cooperation with the County of Blair have conducted the required public hearings to obtain citizen input as well as to formulate a Community Development Plan, which identifies and prioritizes needs along with the activities to be undertaken with CDBG funds to address such needs; and

WHEREAS, the County of Blair on behalf of Hollidaysburg Borough have prepared an application for Community Development Block Grant Funds for Fiscal Year FY2020 including all Understandings and Assurances contained within the application for a Community Development Block Grant in the amount of \$111,017; and

NOW THEREFORE BE IT RESOLVED, that the person identified as the Chief Elected Official of the County of Blair may act in regards to the application for Community Development Block Grant

for FY2020 funds and to provide such information as may be required; and the officers of the Borough, the President and Secretary, are hereby authorized to affix their signatures to the application for FY2020 funds.

DULY, adopted by the Council of the Borough of Hollidaysburg during a scheduled public meeting held on Thursday, October 8, 2020.

HOLLIDAYSBURG BOROUGH COUNCIL

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Joseph A. Pompa, President

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Patricia J. Duron, Secretary

**APPROVE THE EXECUTION OF THE COOPERATION AGREEMENT WITH BLAIR COUNTY FY 2020 CDBG:** A motion was made by Mr. Burke to approve the execution of the cooperation agreement with the county of Blair for the FY 2020 CDBG funding. Ms. Baker seconded the motion and a vote was taken. The motion passed, seven votes in favor to zero votes against.

**RESOLUTION NO. 2020-23 AUTHORIZING THE SUBMISSION OF THE APPLICATION FOR CDBG-CV FUNDING:** A motion was made by Mr. Leahey and was seconded by Mr. Burke to approve the submission of the application for CDBG-CV funding. A vote was taken. The motion passed, seven votes in favor to zero votes against.

**RESOLUTION NO. 2020-23**

**A Resolution of the Borough of Hollidaysburg, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant-Coronavirus (CDBG-CV) Program, as part of the Coronavirus, Aid, Relief, and Economic Security (CARES) Act [P.L. 116-136], and further certifying compliance with the requirements of said program.**

**WHEREAS**, it is necessary and in the public interest that Hollidaysburg Borough, Pennsylvania, receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant-Coronavirus Program; and

**WHEREAS**, the Hollidaysburg Borough has the legal authority and responsibility under Act 179 to apply for Community Development Block Grant-Coronavirus funds; and

**WHEREAS**, the Hollidaysburg Borough have undertaken a considerable community participation process, information meetings, hearing and legal notices all of which culminated in the prioritization of projects and development of a Community Needs Assessment; and

**WHEREAS**, the Hollidaysburg Borough are familiar with the requirements of the program as included in the Statement of Assurances and wishes to apply for said funds in the amount of **\$65,513**

**NOW, THEREFORE, BE IT RESOLVED** by the Hollidaysburg Borough that its Council President is authorized to have prepared to necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant-Coronavirus funds for the purpose aforesaid; and

**BE IT FURTHER RESOLVED**, if CDBG-CV funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program cost or do not meet a national objective, the Hollidaysburg Borough agrees to repay the proportion deemed ineligible from non-federal sources.

**BE IT FURTHER RESOLVED**, that the Community Needs Assessment developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

**BE IT FURTHER RESOLVED**, that the Council President of Hollidaysburg Borough is empowered to place his signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of the Borough of Hollidaysburg.

Adopted by the Hollidaysburg Borough Council during an advertised meeting of October 8, 2020.

HOLLIDAYSBURG BOROUGH COUNCIL

Attest:

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Joseph A. Pompa, President

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Patricia J. Duron, Secretary

**APPROVE THE EXECUTION OF THE COOPERATION AGREEMENT WITH**

**BLAIR COUNTY CDBG-CV PROGRAM:** A motion was made by Mr. Burke to approve the execution of the cooperation agreement with the county of Blair for the CDBG-CV Program. Mr. Leahy seconded the motion and a vote was taken. The motion passed, seven votes in favor to zero votes against.

**DISCUSSION: PRELIMINARY/FINAL PLAN APPROVAL:** Mr. Burke advised that this is not that big of a problem and that all parties who were in the discussion group were in agreement to this. He advised to distinguish between bigger projects and smaller ones that may take more reviews should be done by the person with the expertise. He acknowledged that the decision about how the

reviews should be conducted should be Mr. Harbison's, as the he is the department head, to make.

**2021 PRELIMINARY BUDGET:** Mr. Gehret advised that the final 2021 budget will be presented next month.

**ADJOURN:** President Pompa adjourned the meeting at 7:42 PM.

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**Patricia J. Duron, Secretary**