

**BOROUGH COUNCIL MEETING MINUTES**  
**THURSDAY, JULY 11, 2024**  
**7:00 PM**  
**COUNCIL CHAMBERS**

**CALL TO ORDER:** This meeting was called to order at 7:00 PM by President Burke.

**PRESENT:** A quorum was present including members of Council as follows: Sean M. Burke; Jeffrey Ketner; Brady Leahey; David Jacobs; William Kitt; Clay Gingrich; and Walter Kalista, III. Also participating: Borough Manager Ethan Imhoff; Borough Secretary Patricia J. Duron; Solicitor Nathan Karn; Mayor Joseph Dodson; and Chief Christopher Storm. Absent: Director of Community Development Andrew Holodnik; and Director of Community Relations and Events Melanie Ramsey.

**PLEDGE OF ALLEGIANCE:** President Burke led the Pledge of Allegiance followed by a moment of silence.

**MINUTES:** The minutes from the meeting held on June 13, 2024 were presented for Council's review and approval. A motion to approve these minutes was made by Mr. Leahey and was seconded by Mr. Kalista. A vote was taken and the minutes were approved unanimously with seven votes in favor.

**MANAGER'S REPORT:** Mr. Imhoff reported on a project meeting about the Penn Street Peoples Natural Gas and PennDOT projects. He advised that all of the curbs and sidewalks will be replaced and that PennDOT will replace the trees next year. (2025)

**FINANCIAL REPORT:** The financial report was distributed to members prior to the start of the meeting.

**COMMUNITY DEVELOPMENT REPORT:** Mr. Holodnik was not in attendance at the meeting.

**DIRECTOR OF COMMUNITY RELATIONS & EVENTS REPORT:** Ms. Ramsey was not present at the meeting.

**FIRE MARSHAL:** Ms. Hazlett reported that the summer helpers for public works are painting the fire hydrants. She has been investigated burning complaints in the Borough.

**CHIEF OF POLICE REPORT:** Chief Storm was presented the department's June report.

**DAN BRADLEY; 2023 AUDIT REPORT:** Mr. Bradley presented some highlights of the Borough's 2023 Audit. He indicated that it is a "clean" report with no derogatory findings.

**MAYOR'S REPORT:** Mayor Dodson thanked the police department and welcomed new Borough Manager Ethan Imhoff.

**PUBLIC COMMENT:**

Kirk Durbin, 616 Mulberry Street: Mr. Durbin presented his negative opinion regarding sewer easements with respect to the Sewer Authority's current sewer line replacement project.

Shawn Leydig, 407 Beaver Street: Discussed the proposed retention pond in Gaysport, fire hydrant painting, Basin and Bedford Street traffic improvement ideas, and the yellow paint for no parking on Jackson Street.

Ashley Vocco; Family Services: Discussed a Family Services Red Sand Installation Project to increase awareness regarding the World Day Against Human Trafficking and requested to be able to place red sand in the sidewalk cracks in the business district. This will take place on July 31, 2024 at 1:00 PM. Council gave their consensus to proceed with the event.

Elda Boose: Discussed the Stowell Farm and thanked Borough Council.

Steve Albright, 421 Bedford Street: Discussed benches in the Borough and thanked Borough Council.

Councilman Ketner representing the David Zeek Family: Spoke about the recent negative remarks during public comment with respect to Dave's explanations about the fire siren's use that he had presented at a council meeting at least five years ago.

**OPEN AGENDA:**

Mr. Gingrich: Gaysport retention pond.

Mr. Kitt: Blight committee.

**RESOLUTION NO. 2024-19: CONSENT AGENDA:**

- a.) Resolution No. 2024-19 for bill list number 7 totaling \$255,934.80
- b.) One Certificate of Appropriateness – 404 Allegheny Street

A motion was made by Mr. Kitt and was seconded by Mr. Gingrich to approve Resolution No. 2024-19. A vote was taken with the motion carrying, seven votes to zero votes.

**RESOLUTION NO. 2024-19  
A RESOLUTION APPROVING THE CONSENT AGENDA**

**BE IT RESOLVED** by the Council of the Borough of Hollidaysburg, Blair County, Pennsylvania, that:

- 1) **Bill List No. 7** dated July 11, 2024 authorizes payment of expenses totaling \$255,934.80. consisting of accounts payable and owing the Borough of Hollidaysburg from duly appropriated moneys is hereby approved.
- 2) **One Certificate of Appropriateness** is to be Approved and Council Authorizes the Zoning Administrator to issue a Certificates of Appropriateness/Zoning Permits as follows:
  - A. **404 ALLEGHENY STREET – CHANGE OF OCCUPANCY – CRISTINA STUBY**
    - Install temporary business signage on doors and a permanent sign measuring 26’ x 2’ advertising “Bookshop” on the building
    - Install an ADA ramp
    - The project requires a zoning permit and building permit
    - This is a contributing structure within the Historic District

**DULY** adopted by the Council of the Borough of Hollidaysburg this 11<sup>th</sup> day of July, 2024.

\_\_\_\_\_  
Sean M. Burke, President

ATTEST:

\_\_\_\_\_  
Patricia J. Duron, Secretary

**UPDATE ON THE COMPREHENSIVE PLAN:** Mr. Holodnik was absent.

**STORMWATER MITIGATION IN GAYSPORT UPDATE:** There will be a final design meeting on July 12, 2024. A public meeting will be scheduled for July or August. The check is ready for the purchase so the Borough should have access by end of next week.

**BOROUGH SIDEWALKS GRANT PROGRAM:** The Borough is continuing to accept grant applications.

**EAST SIDE STORMWATER MITIGATION:** Waiting for the announcements about the PennVest funding application.

**BOROUGH COUNCIL PUBLIC MEETING AGENDAS TRANSPARENCY:** A narrative will be included with new business items on the meeting agendas that are posted.

**DISCUSSION: BASIN STREET PARKING AND SIGHT DISTANCE:** Chief Storm presented a report that included no crash data for the area. The Borough Engineer will conduct a sight distance study.

**RESOLUTION NO. 2024-20 JUNIOR COUNCIL PROGRAM:** A motion was made by Mr. Kalista to pass Resolution No. 2024-20 authorizing the Borough's participation in the Junior Council Program. Mr. Jacobs seconded the motion and a vote was taken. The motion passed with seven votes in favor.

**RESOLUTION NO. 2024-20**

**A RESOLUTION OF HOLLIDAYSBURG BOROUGH COUNCIL AUTHORIZING PARTICIPATION IN THE PENNSYLVANIA STATE ASSOCIATION OF BOROUGH'S JUNIOR COUNCIL PERSON PROGRAM**

WHEREAS, Hollidaysburg Borough Council seeks to educate and involve the Youth of the Borough in their local government, and to reach out to involve possible future members of Council, to benefit both the youth and all residents of the Borough; and

WHEREAS, the Junior Council Person (JCP) Program as established and fostered by the Pennsylvania State Association of Boroughs (PSAB), seeks to encourage Boroughs to have high school age Borough residents participate in the workings of their local government by appointing Junior Council Person(s); and

WHEREAS, Borough Council intends to seek assistance from High School faculty members and guidance counselors to recommend prospective Junior Council candidates to Council, and Council plans to select a student to serve as Junior Council Person during the school year; and

WHEREAS, the Council wishes to extend to the youth of Hollidaysburg Borough a voice in the operation of this Borough and this Council; and

NOW, THEREFORE, BE IT RESOLVED that:

1) The Council of the Borough of Hollidaysburg hereby creates the position of "Junior Council Person."

2) The term of office shall be during the school year, from September through May.

3) Candidates for the office shall submit a written application to Borough Council with a one-page cover letter highlighting the applicant's interest in the position. After considering all submissions, Borough Council shall appoint a student at a regularly scheduled meeting.

4) The Junior Council Person shall be a resident of Hollidaysburg Borough and a student in his/her junior or senior year of high school.

5) The Junior Council Person shall be sworn in upon appointment and take an "oath of office."

6) The Junior Council Person shall not receive compensation.

7) The Junior Council Person shall be permitted to attend all meetings of Council and all committee meetings and shall be permitted to participate fully in those proceedings, EXCEPT that he/she shall not be afforded the right to vote and shall not be permitted to attend executive sessions.

ADOPTED this 11<sup>th</sup> day of July, 2024.

HOLLIDAYSBURG BOROUGH COUNCIL

---

Sean M. Burke, President

ATTEST:

---

Patricia J. Duron, Secretary

**FUNDING REQUEST FROM AMTRAN FOR 2025:** A motion was made by Mr. Leahey to approve the request for 2025 funding to AMTRAN in the amount of \$16,434.00. Mr. Kalista seconded the motion and a vote was taken. The motion passed with seven votes in favor.

**TRANSPARENCY AND THE BOROUGH COUNCIL MEETING AGENDA:** Staff will include more information on the agenda that is posted for the public on the website and in the municipal building and distributed to the public at the meetings.

**APPOINT ETHAN IMHOFF TO THE IRC:** A motion was made by Mr. Kalista to appoint Ethan Imhoff to the IRC. Mr. Leahey seconded the motion and a vote was taken. The motion passed with seven votes in favor.

**ACCEPT ETHAN IMHOFF'S RESIGNATION FROM THE SHADE TREE COMMISSION:** A motion was made by Mr. Gingrich to accept Mr. Imhoff's resignation from the Shade Tree Commission. Mr. Kalsita seconded and a vote was taken. The motion passed with seven votes in favor.

**APPOINT CHAD REPKO TO THE SHADE TREE COMMISSION:** Mr. Leahey made a motion to appoint Chad Repko to the Shade Tree Commission. A second was made by Mr. Ketner. A vote was taken and the motion passed unanimously.

**DANGEROUS STRUCTURE INVESTIGATION 401 GARBER STREET:** A motion was made by Mr. Kitt to initiate a dangerous structure investigation at 401 Garber Street. Mr. Leahey seconded the motion and a vote was taken. The motion passed with seven votes in favor.

**ADJOURN:** This meeting adjourned at 7:50 PM.

---

Patricia J. Duron, Borough Secretary